

From: [Michele Bunce](#)
To: [Ancheta, Roxanne M.](#)
Subject: Town of Hilton Head - Completed Project
Date: Monday, October 28, 2024 8:28:52 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[02_FY24_25_Quarterly_Expenditure_Report_FINAL_Closed.pdf](#)

*** This is an EXTERNAL email. Please do not click on a link or open any attachments unless you are confident it is from a trusted source. ***

Good morning Mrs. Ancheta,

I hope you had a really nice weekend!

Attached is the final Contribution Expenditure Report for the Town of Hilton Head's project – Independent Study of the William Hilton Parkway project. I stated as such on the October 1 – December 30, 2024 as requested. Please let me know if there is anything else we need to do.

Do you send a closeout letter or anything stating that we have met all the requirements, and the project is closed?

Thank you again for all your help!



Michele Bunce
SENIOR GRANTS ADMINISTRATOR
Office: (843) 341-4689
Mobile: (854) 255-7166
Website: hiltonheadislandsc.gov
Address: Town of Hilton Head Island
1 Town Center Court
Hilton Head Island, SC 29928

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived by **Mimecast Ltd**, an innovator in Software as a Service (SaaS) for business. Providing a **safer** and **more useful** place for your human generated data. Specializing in; Security, archiving and compliance. To find out more [Click Here](#).

