

From: [Shannon Herman](#)
To: [Beth Sicignano](#); [Phillip Tate](#)
Cc: [Ancheta, Roxanne M.](#); [Carson Ruffrage](#)
Subject: RE: IMPORTANT FW: SC Rep. Burns - SFY 25 State Earmark: \$1,000,000, City of Travelers Rest
Date: Friday, October 25, 2024 1:40:06 PM
Attachments: [image015.png](#)
[City of TR FY25 Earmarked Appropriations Disbursement Request Form.pdf](#)
[City of TR FY25 Quarterly Contribution Expenditure Report 10.24.24.pdf](#)

*** This is an EXTERNAL email. Please do not click on a link or open any attachments unless you are confident it is from a trusted source. ***

Roxanne,

Thank you so much for following up with us on these forms. I checked my spam folders, and somehow your messages ended up in that folder. My apologies and I have added you to my contacts, so that will not happen in the future. Completed forms attached. Please let me know if you need anything else. We are so grateful for the State's support for this critical infrastructure project!

Sincerely,
Shannon

Shannon Herman
City Administrator
City of Travelers Rest
125 Trailblazer Drive, Travelers Rest, SC 29690
864.834.8740 | www.TravelersRestSC.com
[Connect on LinkedIn](#) | [Administrative Offices](#)



From: Beth Sicignano <beth@travelersrestsc.com>
Sent: Tuesday, October 22, 2024 1:29 PM
To: Shannon Herman <Shannon@travelersrestsc.com>; Phillip Tate <tate@travelersrestsc.com>
Subject: IMPORTANT FW: SC Rep. Burns - SFY 25 State Earmark: \$1,000,000, City of Travelers Rest

Hi Shannon & Phillip, Roxanne from SC DOT has been trying to get in touch with us. Her email is being blocked by our server for some reason. Anyway, Rep. Burns has requested \$1,000,000 for the N. Poinsette project and it has been approved. We need to complete the attached documents asap.

If you have questions, you can contact Rozanne. Contact info below.

With Thanks!

Beth Sicignano, Communications and Events

City of Travelers Rest

125 Trailblazer Dr., Travelers Rest, SC 29690

Phone: 864.834.8740

Mobile: 864.313.6045

Web: www.TravelersRestSC.com

Email: Beth@TravelersRestSC.com

125 Trailblazer Drive, Travelers Rest, SC 29690



Travelers Rest
south carolina



Roxanne M. Ancheta

Director of Grants

P 803-737-1232 **C** 803-403-7371 **E**

AnchetaRM@scdot.org

South Carolina Department of Transportation
955 Park Street, P.O. Box 191, Columbia, SC 29202-0191

From: Ancheta, Roxanne M.

Sent: Wednesday, October 9, 2024 9:34 AM

To: shannon@travelersrestsc.com; carson@travelersrestsc.com; beth@travelersrestsc.com; tate@travelersrestsc.com

Subject: SC Rep. Burns - SFY 25 State Earmark: \$1,000,000, City of Travelers Rest

Good morning.

Circling around on this one.

Please advise.

Thanks!



Roxanne M. Ancheta

Director of Grants

P 803-737-1232 **C** 803-403-7371 **E**

AnchetaRM@scdot.org

South Carolina Department of Transportation
955 Park Street, P.O. Box 191, Columbia, SC 29202-0191

From: Ancheta, Roxanne M.

Sent: Monday, September 30, 2024 12:43 PM

To: shannon@travelersrestsc.com; tate@travelersrestsc.com

Subject: FW: SFY 25 State Earmark: \$1,000,000, City of Travelers Rest

Good afternoon.

Hope Travelers Rest fared okay with the storm.

Wanted to circle back around on this item; funds will be provided to SCDOT soon, and we would like to be able to provide the City the \$1M as soon as possible thereafter.

Thank you.

Roxanne M. Ancheta

Director of Grants



P 803-737-1232 C 803-403-7371 E
AnchetaRM@scdot.org

South Carolina Department of Transportation
955 Park Street, P.O. Box 191, Columbia, SC 29202-0191

From: Ancheta, Roxanne M.
Sent: Thursday, September 19, 2024 8:37 AM
To: shannon@travelersrestsc.com
Subject: SFY 25 State Earmark: \$1,000,000, City of Travelers Rest

Good morning!

The City of Travelers Rest has received, via the South Carolina Department of Transportation (SCDOT), a [State Fiscal Year 2024-2025 earmark](#) in the amount of \$1,000,000 for the “N. Poinsett Highway Project.” The corresponding House Member Appropriation Request Form is attached.

Per the [Executive Budget Office](#) (EBO), [Proviso 117.21](#) of the FY 2024-25 Appropriations Act requires each state agency receiving funds that are a direct appropriation for a non-profit organization (to include subgrantees) to obtain a plan for how the funds will be expended by the organization and how the expenditures will provide a public benefit prior to disbursing the funds. The proviso further directs that the organization shall provide quarterly expenditure reports to the respective state agency. After all funds have been expended, the state agency shall report the information provided by the organizations to the South Carolina Department of Administration’s Executive Budget Office, Chairman of the Senate Finance Committee, and Chairman of the House Ways and Means Committee.

[Executive Order 2022-19](#) expands the requirements of Proviso 117.21 by requiring state agencies to collect and provide the above-referenced information from all entities that are receiving a direct appropriation, to include: private entities, political subdivisions of the State, or other external organization. The order also requires the following:

- State agencies shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21.
- State agencies shall deliver, tender, disburse, or transmit any appropriated funds directly to the entity designated in the appropriations act and shall be prohibited from providing the appropriated funds to any intermediate for presentment.
- State agencies shall certify to the Governor and EBO annually, in writing, their compliance with the order by the end of the fiscal year.

As required by the proviso, the EBO has developed templates to be used by state agencies to ensure their compliance with both the proviso and the order. These templates are attached for your convenience.

Please complete and return the ***FY 25 Earmarked Appropriations Disbursement Request Form*** to me. After the fully completed form is received, and the State Treasurer's Office has released the funds to SCDOT (statutorily required by 9/30), the funds will be disbursed via SCEIS to the entity administering the state earmark.

Per the proviso, quarterly reports must be provided to SCDOT. The form, ***FY-24-25 Quarterly Expenditure Report***, is attached. Please note the due dates at the top of the form, which should also be emailed to me.

Please reach out with any questions regarding this correspondence.



Roxanne M. Ancheta

Director of Grants

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AnchetaRM@scdot.org

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