

PROJECT SURVEY REQUEST FORM

Request By:
 Route to: Henry A. "Bert" Shumpert (Surveys Manager)
 cc: (Program Manager)

Request Date:
 Phone:

General Project Information

Accounting/Tracking Information

County: Project ID:
 City/Town:
 Road/Route: Charge Code:
 From: Eminent Domain Advertisement Date:
 To:
 Corridor Width:

Request Information

This request is for additional survey on a previously surveyed project
 Plans or other drawings with specific instructions identifying scope of work included
 Location map is included with this request

Prepared By: Phone:

Right of Way Information - *R/W to be verified by designer*

Existing Right of Way data is required for the entire project
 Existing Right of Way data is required for areas shown on enclosed instructions

Comments:

Outfall Information

Survey all outfall ditches a minimum _____ feet upstream and _____ feet downstream.

Comments:

Intersecting Alignments Information

Survey intersecting roads at least _____ feet from the main survey alignment
 Survey all intersecting roads as per enclosed instructions

Comments:

Bridge Information - *Please specify data required for bridge(s) below*

Appropriate bridge data form should be included for the following that apply.

Comments:

Other Information

Comments:

Subsurface Utility Engineering (SUE)

Railroad Involvement

Yes *If Subsurface Utility Mapping Information is required then complete page 2, "SUE Detailed Request Form."*
 No *Justification of NO SUE Mapping is required in the space provided below.*

Yes No
PM will provide VAL map to Survey Department within 30 days of Survey Request.

 Justification:

Request Coordination

Please coordinate this request with other sections to address any other applicable surveying requirements as necessary.

Section	Date	Reviewed by
Environmental		
Hydraulic Engineering		
Right of Way		
Road Design		
Structural Design		
Traffic Engineering		

For additional information contact:

Design Manager: phone:
 Program Manager: phone:
 Asst. Program Manager: phone:

SUE Consultant Contract Method

SUE On-Call Work Order.
Turn-Key Project Consultant Task Order.
Not Determined at this time.

Project ID:

Request Date:

Bⁱ
QUALITY LEVEL

Cⁱ
QUALITY LEVEL

Dⁱ
QUALITY LEVEL

Aⁱ
QUALITY LEVEL

GRAVITY SEWER MANHOLEⁱ

AERIAL UTILITIESⁱ