

## SOUTH CAROLINA UNIFIED CERTIFICATION PROGRAM (SCUCP)

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Dear Business Owner:

Thank you for your interest in participating in the Unified Certification Program (UCP) of South Carolina for Disadvantaged Business Enterprises (DBEs). As mandated by the United States Department of Transportation (USDOT) in the DBE Program, all USDOT recipients of federal financial assistance must participate in a statewide UCP. The UCP is a "One-Stop Shopping" certification procedure that will eliminate the need for DBE firms to obtain certifications from multiple agencies within the State.

The South Carolina Department of Transportation is charged with the responsibility of certifying firms and maintaining the database of certified DBEs for all USDOT recipients of South Carolina. The database is intended to expand the use of DBE firms by maintaining complete and current information on those businesses and the products and services they can provide to all USDOT recipients in South Carolina.

Please complete the attached application and supplemental questionnaire if you wish to be considered for Disadvantaged Business Enterprise (DBE) certification. The DBE application can be found at: <https://www.scdot.org/business/bus-development-dbe-certification.aspx>.

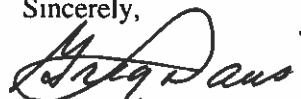
Upon approval of your DBE certification, if you are interested in becoming Small Business Enterprise (SBE) certified or attain the Small and Minority Business Contracting Certification (SMBCC), please complete the additional one page form located at the end of DBE Certification Application in Part 3.

In order to avoid unnecessary delays, please complete all portions of the application and supplemental questionnaire, placing "N/A" next to items that are not applicable.

Incomplete applications/supplemental questionnaires will not be evaluated until such documents are submitted. We recommend keeping a copy of all submitted documents for your records.

Please forward your completed certification packet to the Division of Minority and Small Business Affairs, 955 Park Street, Room 117, Columbia, SC 29201.

Sincerely,



Greg Davis

Division Director, Minority and Small Business Affairs

Division of Minority and Small Business Affairs • 955 Park Street • P.O. Box 191 • Columbia, SC 29202-0191  
Telephone: (803)737-1372 • FAX: (803)737-2021 • [www.scdot.org](http://www.scdot.org)

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## Notice Regarding Ownership Interests Acquired with Marital Assets

Please complete this form if you used funds to start your business that is held jointly with your spouse. If you have any questions or need clarification regarding the DBE Spousal Renunciation form, please call 803-737-1372.

Please be advised that a special rule applies to ownership interests in the applicant firm that were acquired with marital assets. This rule is found in 49 CFR 26.69(i), which provides as follows:

49 CFR 26.69 (i) - You must apply the following rules in situations in which marital assets form a basis for ownership of a firm:

(1) When marital assets (other than the assets of the business in question), held jointly or as community property by both spouses, are used to acquire the ownership interest asserted by one spouse, you must deem the ownership interest in the firm to have been acquired by that spouse with his or her own individual resources, provided that the other spouse irrevocably renounces and transfers all rights in the ownership interest in the manner sanctioned by the laws of the state in which either spouse or the firm is domiciled. You do not count a greater portion of joint or community property assets toward ownership than state law would recognize as belonging to the socially and economically disadvantaged owner of the applicant firm.

(2) A copy of the document legally transferring and renouncing the other spouse's rights in the jointly owned or community assets used to acquire an ownership interest in the firm must be included as part of the firm's application for DBE certification.

### Example:

**If the wife acquired her ownership interest in the applicant firm with money from a bank account owned jointly with her husband, the application must include a copy of her husband's irrevocable renunciation of his interest in the money used to purchase the wife's ownership interest. The irrevocable renunciation must be sufficient under the laws of the state where the husband and wife reside and the applicant firm is domiciled.**



State of \_\_\_\_\_ )  
County of \_\_\_\_\_ )

**DBE Spousal Renunciation**

Whereas, my spouse \_\_\_\_\_ is an owner of \_\_\_\_\_ (hereinafter referred to as “Applicant Firm”); and

Whereas, my spouse is applying to the South Carolina Department of Transportation (“SCDOT”) for certification as a Disadvantaged Business Enterprise (“DBE”); and

Whereas, my spouse acquired his/her ownership in the Applicant Firm with the following assets jointly-held with me or considered by our state of domicile to be community property, described as follows:

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(hereinafter referred to as “the jointly-held assets”); and

Whereas, so that in accordance with 49 CFR 26.69(i), my spouse may be deemed to solely own the interest in Applicant Firm acquired by the jointly-held assets, I desire to irrevocably renounce and transfer to my spouse my interest in the jointly-held assets to the extent they were used to purchase my spouse’s interest in the Applicant Firm and any rights I may have in my spouse’s ownership interest in the Applicant Firm;

**NOW THEREFORE**, for and in consideration of the sum of One Dollar and love and affection, I do hereby irrevocably renounce and transfer to my spouse, \_\_\_\_\_ the following assets:

- a) All my rights in the jointly-held assets to the extent they were used to acquire my spouse’s ownership interest in the Applicant Firm; and
- b) All my rights in my spouse’s ownership interest in the Applicant Firm.

**Further, I certify that this spousal renunciation is sanctioned by the laws of the State in which I reside and the State which the Applicant Firm is domiciled.**

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Witness:**

\_\_\_\_\_  
**Print Name of Witness**

\_\_\_\_\_  
**Signature of Witness**

\_\_\_\_\_  
**Print Name of Spouse Revoking Interest**

\_\_\_\_\_  
**Signature of Spouse Revoking Interest**

\_\_\_\_\_  
**Daytime Telephone (include area code)**

**Mailing Address:**

\_\_\_\_\_  
\_\_\_\_\_

**SWORN TO BEFORE ME**

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
**(Affix Seal)**

**Notary Public for** \_\_\_\_\_

**My commission expires:** \_\_\_\_\_

