



TO:

BRIDGE OWNER -or- REM (Resident Maintenance Engineer) EMAIL ADDRESS :

SUBJECT: **BRIDGE INSPECTION PRE-INSPECTION MAINTENANCE - ACTION REQUIRED**

COUNTY BEING INSPECTED: _____ **IN DISTRICT:** _____

Dear

Please be advised that a SCDOT Bridge Inspection Team or a Consultant Bridge Inspection Team working under contract with SCDOT plans to begin inspecting bridge(s) in the county listed above. Please refer to the attached list which includes **Asset ID Numbers** and a **“Date for Inspection”** for a general guideline as to the order and date (within a 30 day window) in which they will be inspected.

In an effort to reduce the number of critical findings or repair recommendations noted by the Bridge Inspection Team, general and routine maintenance items shall be completed prior to inspection. The following items should be completed:

- Clearing vegetation (i.e. around/under structure)
- Removing debris (i.e. around/under structure)
- Advanced bridge deck and/or drain washing
- Identify and schedule bridge/approach rail repairs
- General maintenance (i.e. clean deck, weep holes)

The completion of these items shall be done to protect inspectors and to ensure they are able to perform a compliant inspection. Failure to properly prepare for inspection may lead to potentially unsafe conditions and non-compliance with the FHWA Bridge Program.

***Please sign, date and return this memo to indicate that these items have been completed.*

Bridge Owner -or- RME: _____ Completion Date: _____

Contact the DBIS (District Bridge Inspection Supervisor) if you have questions regarding this correspondence:

SCDOT is pleased to assist you in this matter of bridge safety to protect the citizens of South Carolina.

Sincerely,

cc: DBE, SCDOT BMO, Bridge File

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**** A SEPARATE LIST MUST BE MADE FOR EACH BRIDGE OWNER**