

ATTACHMENT 5.2

Appendix/Attachment Title

Request for Bridge Preparation Prior to Inspection

Appendix/Attachment Revision and Year:

December 2024, V1

Appendix/Attachment Introduction and Discussion

SCDOT Bridge Maintenance inspectors and/or consultants perform inspections of all state-owned and municipality/county-owned bridges that have spans of at least 20 feet.

Cleaning of the bridge prior to inspection not only provides easier and safer access for inspectors to inspect the bridge, but also lowers the amount of flags (or critical deficiencies) that are logged by inspectors during the inspection of the bridge.

This letter will serve as a notification to, and subsequent confirmation from the RME or county/municipality owner that the bridge scheduled to be inspected has been adequately cleaned.

The RME (Resident Maintenance Engineer) is responsible for cleaning state-owned bridges.

For non-SCDOT owned bridges, it is the responsibility of the bridge owner to have the bridge cleaned prior to an inspection.

The SCDOT Bridge Maintenance inspectors or consultants will prepare this letter and bridge list, and submit to the DBIS for review. The list is to include Asset ID Numbers, and a tentative date for the upcoming inspection. Separate letters/lists should be prepared for SCDOT-owned bridges and Non-SCDOT owned bridges.

The DBIS will review the list(s) of upcoming inspections and notify the respective parties responsible for cleaning the bridge prior to inspection.

The notifications should be sent as soon as possible, at least 60 calendar days before a planned inspection. An additional 15 days should be factored in for the DBIS to review the form and correspond with the REM and/or local bridge owners - for a total of 75 calendar days before the inspection.

Appendix/Attachment Description

This sample letter may be updated as needed. The letter is included in this BIGD as a PDF, but a word document will also be provided to the various authors.