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|  | **BIGD Attachment 2.7**  DEC2024, V1  Page 1 of 1 |

XX/XX/XXXX

TO: City/Town/County/Municipality Maintenance or Highway Department

Mailing Address

City/Town, SC Zip Code

*Attn: Highway Superintendent*

BRIDGE OWNER EMAIL ADDRESS: email@email.email

SUBJECT: **NATIONAL BRIDGE INSPECTION STANDARDS (NBIS) -**

**Non SCDOT-OWNED BRIDGES: BRIDGE INVENTORY LIST AND STATUS**

COUNTY/MUNICIPALITY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear [Mr./Mrs. Name]:

As part of the South Carolina Bridge Inspection Program, SCDOT Bridge Maintenance performs the inspection and load ratings of all county or municipality-owned bridges that have a clear span of 20 feet or greater in accordance with NBIS.

South Carolina is federally required to apply the NBIS to all structures defined as highway bridges located on all public roads. Bridge inspection requirements are codified into federal law by *23 CFR 650*. While the SCDOT performs inspections on all public bridges, the repair, rehabilitation or reconstruction of any bridges is the owner/custodian’s responsibility.

SCDOT is hereby notifying the owner/custodian that the attached list of bridges are currently in SCDOT’s Bridge Management System and are owned by your agency. Your agency is responsible for the maintenance of the bridges attached to this letter.

The list of bridges includes bridge status, inventory ratings, and operating ratings. For detailed information regarding bridge ratings, contact the SCDOT DBE (District Bridge Engineer). The list of bridges also includes the most recent inspection date(s) for Routine, Underwater, NSTM/Fracture Critical, and Special inspections (if applicable). Bridge inspection reports are provided by SCDOT’s Bridge Management Office and include repair recommendations (if any). Please contact the DBE (District Bridge Engineer) for information regarding inspection reports. See FHWA’s *Recording and Coding Guide for the SI&A of the Nation's Bridges* for explanation of codes.

Review the attached bridge list and inform the DBE via email if any of the following conditions apply:

* if there are additional bridges (with a clear span of 20 feet or greater) in your inventory that are not listed
* if a bridge is listed as open, but it is actually closed
* if a bridge is listed as closed, but it is actually open

DBE Contact: *(District Number) DBE Name <DBE Email Address>*

SCDOT is pleased to assist you in this matter of bridge safety to protect the citizens of South Carolina.

Sincerely,

First Name Last Name

Position (DBE, etc.)

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| **TO BE COMPLETED BY BRIDGE OWNER:**  *May be returned via mail or email.*  **Checkmarks must be completed prior to returning to SCDOT.** | | | |
| Owner of the Bridge (*Municipality or County*) has acknowledged receipt of this letter.  Owner of the Bridge (*Municipality or County*) has reviewed letter and informed SCDOT of any corrections (if needed). | | | |
| Bridge Owner: | Name: | Signature: | Date: |

cc: DBE, DBIS, SCDOT BMO, Bridge File



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| Asset ID  (NBI 08) | Owner  (NBI 22) | District  (NBI 02) | Facility Carried  (NBI 07) | Feature Intersected  (NBI 06) | Latitude  (NBI 16) | Longitude  (NBI 17) | Location  (NBI 09) | Traffic Status  (NBI 41) | Deck Condition (NBI 58) | Superstructure Condition (NBI 59) | Substructure Condition (NBI 60) | Culvert Condition (NBI 62) | Last Routine Inspection (NBI 90) | Last UW Inspection (NBI 93B) | Last FC Inspection (NBI 93A) | Last Special Inspection (NBI 93C) | Operating Rating Factor (NBI 64) | Inventory Rating Factor (NBI 66) |
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