

ATTACHMENT 4.3

Appendix/Attachment Title

Inspection Out-of-Interval Form

Appendix/Attachment Revision and Year:

December 2024, V1

Appendix/Attachment Introduction and Discussion

Any inspector or consultant working for SCDOT performing bridge inspection or in bridge maintenance may complete the Inspection Out-of-Interval Form. The form may also be completed by the BMO.

The form shall be used to properly document any bridges that are out-of-interval from the required inspection date or any bridges which are out-of-interval from the required reporting date. This includes any weather-related delays such as flooding/hurricanes. Every bridge (inspection or report) which is out-of-interval requires this form to be completed.

See Section 4.12.2 for SCDOT's Out-of-Interval Policy. This form is not required for Out-of-Interval Inspections within the acceptable tolerance.

Either the DBIS from the district in which the bridge is located or the consultant project manager to whom the bridge is assigned must sign the attached form.

The BIPM or a designee from the BMO must also sign the attached form.

The FHWA representative also must review and sign the form.

Requirements for FHWA acknowledgment and approval are included in BIGD Section 4.12.2.2

Appendix/Attachment Description

Whoever initiates the form is responsible for compiling the required signatures and saving the completed file to the appropriate location.

The form shall be attached to the inspection report when the out-of-interval inspection report is completed.

Use the command buttons at the bottom of the form as needed to send to the applicable parties for their review and signatures.

The "Complete Form" command button converts the editable text fields to 'read-only'. Use this to finalize the document before filing.

The "Undo" command button changes the text fields back from 'read-only' to editable again.