

## ATTACHMENT 2.6

### Appendix/Attachment Title

Non-SCDOT Owned Bridge: Critical Finding - Action Taken by SCDOT

### Appendix/Attachment Revision and Year:

Version 1.0, 2024

### Appendix/Attachment Introduction and Discussion

SCDOT Bridge Maintenance inspectors and/or consultants perform inspection of all municipality/county-owned bridges which have spans of at least 20 feet.

The BITL (Bridge Inspection Team Lead) is responsible for transmitting bridge inspection reports to the counties and municipalities, and shall prepare all correspondences. However, given the importance of the program, the DBE should sign the letter after it is prepared by the BITL.

In the event that after 30 days the critical finding(s) have not been addressed, SCDOT maintenance may be required to perform a corrective action to take measures to safeguard the public.

In the event the SCDOT does any work on a municipality or county-owned bridge, the owner/custodian should be notified with the attached letter.

The Critical Findings Form (Attachment 5.5) shall still be attached to the letter including any actions taken and/or any critical findings remaining.

The BMO shall be copied on the release letter to the Bridge Owner.

### Appendix/Attachment Description

This sample letter may be updated as needed. The letter is included as a PDF in this BIGD, and it is also available through the SCDOT BMO internet site as a Word document.

Use Command Buttons at the bottom of the letter to send to various entities as needed. The command buttons do not show when the document is printed.

- BITL (preparer of the letter): Use the **[Send to DBE]** button to forward the letter to DBE for signature.
- DBE (signer of letter): Use the **[Complete Form]** button to save the letter as one page. Then return the final file via email to the BITL for release.