# APPENDIX A GEOTECHNICAL DESIGN FORMS

**GEOTECHNICAL DESIGN MANUAL** 

January 2022

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# **APPENDIX A**

# **GEOTECHNICAL DESIGN FORMS**

# A.1 INTRODUCTION

This Appendix presents forms that are to be used in geotechnical design by the GEOR and is comprised of the following forms

	Table A-1, Geotechnical Design Forms
GDF 000	Geotechnical Scoping Form
GDF 001	Bridge Load Data Sheet
GDF 002	Consultant Seismic Information Request
GDF 003	Deleted
GDF 004	Request for Right-of-Way Access Permission
GDF 500	Deleted
GDF 501	Standard Request for Lab Test & Rock Break Memo
GDF 711-1	Vibratory Pile Hammer Data
Suppleme	ntal Technical Specification Template
Special Pr	ovision Template

# GeoScoping Form

PROJECT INFORMATION								
Project ID:		Date of Trip:						
County:	Location:							
Rd/Route:	Local Na	me:						
Attendees:								

EXISTING BRIDGE INFORMATION						
Bridge Length:	Bridge Width:					
Superstructure Type:	Substructure Type:					
Begin Bridge Sta.:	End Bridge Sta.:					
Begin Bridge Embankment Sta. <sup>1</sup> :	End Bridge Embankment Sta. <sup>1</sup> :					
Structure Number:	Posted Weight Limit:					
Crossing:	Skew:					
Latitude:	Longitude:					
Existing Fill Height:	Approximate Existing Slope Angle:					

<sup>1</sup>Begin and End Bridge Embankment 100 feet down station or up station from bridge, respectively

EXISTING ROADWAY EMBANKMENT INFORMATION								
Begin Project Sta.:		Begin Bridge Emban	ıkment Sta. <sup>1</sup> :					
Accessibility Issues:								
Ground Cover:								
Existing Fill Height:		Approximate Existing	g Slope Angle:					
Local Development (undeveloped, developed, development)	eloped residential, de	veloped commercial, developed i	ndustrial, etc.):					
Topography (level, flat, rolling, steep, hills	ide, valley, swamp, g	ully, etc. <b>):</b>						
Traffic Control Necessary (Y/N):								
Surface Soil:		Muck (Y/N):						
Exposed Rock (Y/N):	In Stream Bee		anks (Y/N):					
Wetlands On-Site (Y/N):		Wetlands Adjacent (	Y/N):					
Depth FG to Water:		Water Depth:						
Depth to Existing Ground:								
Scour Condition at EB:		Scour Condition at IE	Scour Condition at IB:					
End Bridge Embankment Sta. <sup>1</sup> :		End Project Sta.:						
Accessibility Issues:								
Ground Cover:								
Existing Fill Height:		Approximate Existing Slope Angle:						
Local Development (undeveloped, developed, development)	eloped residential, de	veloped commercial, developed i	ndustrial, etc.):					
Topography (level, flat, rolling, steep, hills	ide, valley, swamp, g	ully, etc.):						
Traffic Control Necessary (Y/N):								
Surface Soil:	_	Muck (Y/N):						
Exposed Rock (Y/N):	In Stream Bee	(Y/N): In Banks (Y/N):						
Wetlands On-Site (Y/N):		Wetlands Adjacent (Y/N):						
Depth FG to Water:		Water Depth:						
Depth to Existing Ground:								
Scour Condition at EB:		Scour Condition at IB:						

## GeoScoping Form

UTILITIES INFORMATION

Attached:	
-----------	--

#### Above Ground/ Overhead:

Underground:

COMMENTS

Instructions:

- 1. Attach boring location plan for bridge and roadway.
- 2. Attach all photographs taken, photographs to be labeled as to direction looking in and what is being depicted.
- 3. Fill out GeoScoping Form as completely as possible, using additional sheets as necessary to describe site conditions.
- 4. If representative of GEC on site during GeoScoping, include GEC representative's name and contact number in Attendees block.

	PROJECT INFORMATION												
Project ID:				Count	y:					F	Route:		
Description:													
Loads Provid	ed By:							C	Date Loads	s Provi	ided:		
	Bridge <sup>-</sup>	Туре:											
No. Spa	ans /Len	gths:				Width / No. Lanes:							
	Edition	of AA	SHTO LR	RFD Bridge D	)esign	Specificati	ons:						
Editi	on of SC	DOT S	Seismic E	Design Spec	ificatio		nway ges:						
Bridg	e Operat	tional	Classific	ation (OC):				Scour Report Attached:					
	Seismi	c Desi	gn Categ	ory (SDC):		-							
Proposed For				End Bei	nt								
(foundation type, size, and number per bent)			Interior B	or Bent									
Location/Elev. of Applied Loads: <sup>1</sup>				End E	l Bent:			Int. B	ent:				
Location/Elev	. Est. Po	oint of	Fixity:		End E	End Bent:			Int. B	ent:			

<sup>1</sup>Perferred location of loads is the either the existing ground line for interior bents or the proposed ground line for end bents.

#### **Compression Loads**

-	Limit State		Strength			Service	
	Load Cases:	Case 1FL (P=P <sub>max</sub> )	Case 2FL (V=V <sub>max</sub> )	Case 3FL (M=M <sub>max</sub> )	Case 1SL (P=P <sub>max</sub> )	Case 2SL (V=V <sub>max</sub> )	Case 3SL (M=M <sub>max</sub> )
	P (kips) =						
End Bent - Longitudinal	V ( kips) =						
Longituania	M ( ft-kip) =						
	P (kips) =						
End Bent - Transverse	V ( kips) =						
Transverse	M ( ft-kip) =						
	P (kips) =						
Interior Bent - Longitudinal	V ( kips) =						
Longituaria	M ( ft-kip) =						
	P (kips) =						
Interior Bent - Transverse	V ( kips) =						
Transverse	M ( ft-kip) =						

	Limit State Extreme Event I <sup>c</sup>			E	xtreme Event I	I <sup>a,c</sup>	Extreme Event II <sup>b,c</sup>			
	Load Cases:	Case 1EL (P=P <sub>max</sub> )	Case 2EL (V=V <sub>max</sub> )	Case 3EL (M=M <sub>max</sub> )	Case 1EEL (P=P <sub>max</sub> )	Case 2EEL (V=V <sub>max</sub> )	Case 3EEL (M=M <sub>max</sub> )	Case 1EEL (P=P <sub>max</sub> )	Case 2EEL (V=V <sub>max</sub> )	Case 3EEL (M=M <sub>max</sub> )
	P (kips) =									
End Bent - Longitudinal	V ( kips) =									
Longitudinai	M ( ft-kip) =									
	P (kips) =									
End Bent - Transverse	V ( kips) =									
Transverse	M ( ft-kip) =									
	P (kips) =									
Interior Bent - Longitudinal	V ( kips) =									
Longituania	M ( ft-kip) =									
	P (kips) =									
Interior Bent - Transverse	V ( kips) =									
	M ( ft-kip) =									

Notes: P – Axial; V – Shear; M – Moment; <sup>a</sup> – Check Flood w/o collision loads; <sup>b</sup> – Collision loads w/o check flood; <sup>c</sup> – If no EE Limit State loads are to be provided, the SEOR shall either put 0 or N/A. Please note that N/A will be interpreted as 0.

### **Tension Loads**

	Limit State		Strength			Service	
	Load Cases:	Case 1FL (P=P <sub>max</sub> )	Case 2FL (V=V <sub>max</sub> )	Case 3FL (M=M <sub>max</sub> )	Case 1SL (P=P <sub>max</sub> )	Case 2SL (V=V <sub>max</sub> )	Case 3SL (M=M <sub>max</sub> )
	P (kips) =						
End Bent - Longitudinal	V ( kips) =						
Longituania	M ( ft-kip) =						
	P (kips) =						
End Bent - Transverse	V ( kips) =						
manoronoo	M ( ft-kip) =						
	P (kips) =						
Interior Bent - Longitudinal	V ( kips) =						
Longituania	M ( ft-kip) =						
	P (kips) =						
Interior Bent - Transverse	V ( kips) =						
	M ( ft-kip) =						

	Limit State Extreme Event I <sup>c</sup>			E	xtreme Event I	I <sup>a,c</sup>	Extreme Event II <sup>b,c</sup>			
	Load Cases:	Case 1EL (P=P <sub>max</sub> )	Case 2EL (V=V <sub>max</sub> )	Case 3EL (M=M <sub>max</sub> )	Case 1EEL (P=P <sub>max</sub> )	Case 2EEL (V=V <sub>max</sub> )	Case 3EEL (M=M <sub>max</sub> )	Case 1EEL (P=P <sub>max</sub> )	Case 2EEL (V=V <sub>max</sub> )	Case 3EEL (M=M <sub>max</sub> )
	P (kips) =									
End Bent - Longitudinal	V ( kips) =									
Longitudinai	M ( ft-kip) =									
	P (kips) =									
End Bent - Transverse	V ( kips) =									
Transverse	M ( ft-kip) =									
	P (kips) =									
Interior Bent - Longitudinal	V ( kips) =									
Longituania	M ( ft-kip) =									
	P (kips) =									
Interior Bent - Transverse	V ( kips) =									
11011376136	M ( ft-kip) =									

Notes: P – Axial; V – Shear; M – Moment; <sup>a</sup> – Check Flood w/o collision loads; <sup>b</sup> – Collision loads w/o check flood; <sup>c</sup> – If no EE Limit State loads are to be provided, the SEOR shall either put 0 or N/A. Please note that N/A will be interpreted as 0.

	PR	DJECT INFORMA	TION			
Project ID:						
County:	RPG <sup>1</sup> :	Route	:			
Description:						
Latitude (4 decimals): . Longitude (4 decimals): .						
Specs), latest edition Engineering Support SCENARIO_PC, the s information provided of will be for 5% critical Outcrop for specific pr guidance contained in for sites in the Coasta second (ft/s) (NEHRP Plain where the sedim Outcrop option is for a Site Geologic Condition and Zone II – Physiog SEE events since all f within the roadway em should be performed. and shall be provided the V <sub>s</sub> profile to the B- the depth criteria prev encountered at the gro condition shall be used provide the depth, V <sub>s</sub> designator. M <sub>w</sub> and R is now obtained from S on the Geotechnical V with the information for	nical Design Manual (GD s, provide detailed seism Geotechnical Design Sec seismic analysis software. on this form in general acc damping and will be base oject locations within Sout the GDM, which is summ al Plain with a sediment th B-C Boundary). Geologic ent thickness is 330 feet of an outcrop of hard rock (V m. South Carolina is divide raphic Units of the Coasta oridge embankments are not bankment only the SEE w The OC and Bridge Seism by the design team. The C Boundary (Coastal Plain iously indicated are met. ound surface or within 100 d. All Vs profiles are to be and unit weight at each d shall be determined by the SCENARIO_PC. To facilitat Vebpage of the SCDOT W r each location. If addition pated being encountered of	tic design requiremention (OES/GDS) will The OES/GDS will p ordance with the proceed on either the <b>B-C</b> h Carolina. The Site arized in the following ickness greater than ally Realistic condition r less above the base $s \ge 11,500$ ft/s). The ed in 2 zones, Zone I - I Plain. The provided required to be design l be used; however, i nic Level of Design sh Consultant shall use of h) or to the depth whe However, if V <sub>s</sub> greated feet of the existing group provided digitally in an epth. In addition, the te OES/GDS using the te developing V <sub>s</sub> Prof rebsite a map indicati al information is need	tign Specifications for Highway Bridges (Seismic ints for transportation structures. The Office of be generating seismic design information from, rovide the completed 3-Point curve based on the redures contained in the GDM. The 3-Point curve <b>Boundary</b> (Geologically Realistic) or <b>Hard Rock</b> Geologic Condition shall be determined using the g statements. The Geologically Realistic option is 330 feet to sediment having a V <sub>s</sub> ≥ 2,500 feet per hs can also be encountered outside of the Coastal ement rock and the V <sub>s</sub> ≥ 8,200 ft/s. The Hard Rock GDM contains a map to assist in determining the – Physiographic Units Outside of the Coastal Plain 13-Point curve shall include both the FEE and the ed for both the FEE and SEE. For ERSs located f in the opinion of the design team a 2-level design all be determined as defined in the Seismic Specs Geologically Realistic Site Conditions and provide re V <sub>s</sub> is less than 11,500 ft/s (V <sub>s</sub> ≥ 11,500 ft/s) is ound surface then the Hard Rock Outcrop geologic in Excel <sup>®</sup> format to SCDOT and shall at a minimum e spreadsheet shall also indicate the test location is procedures outlined in the GDM since this data iles to the appropriate depths, SCDOT has placed ng the location of representative V <sub>s</sub> profiles along ed, contact the appropriate OES/GDS. This is the			
Geo	logically Realistic					
Vs Profile to the B-C Boundary Provided $\Box$ Hard Rock Basement OutcropVs Profile to Vs $\leq$ 8,200 ft/s Provided $\Box$ Vs Profile to Vs $\geq$ 11,500 ft/s Provided $\Box$						
REQUESTOR INFORMATION						
Requestor N						
Company N						
Phone Nun						
Email Add						
Request I						

RPG – Regional Production Group 1 – Beaufort, Berkeley, Charleston, Colleton, Dorchester, Hampton, Jasper

- 2 Chesterfield, Clarendon, Darlington, Dillon, Florence, Georgetown, Horry, Kershaw, Lee, Marion, Marlboro, Sumter, Williamsburg
- 3 Aiken, Allendale, Bamberg, Barnwell, Calhoun, Chester, Fairfield, Lancaster, Lexington, Newberry, Orangeburg, Richland, Union, York
- 4 Abbeville, Anderson, Cherokee, Edgefield, Greenville, Greenwood, Laurens, McCormick, Oconee, Pickens, Saluda, Spartanburg
  Design-Build D/B



INTEROFFICE MEMORANDUM

То:	Director of Rights-of-Way
From:	RPG
Date:	
Subject:	Access Permission Reques

The following project is being prepared for Geotechnical Subsurface Investigation: County: Road: Project ID: PIN No.: Location:

Project Name: Charge Code: Project Manager:

Project Management has provided us with plans, and we will visit the above referenced site in the coming weeks. Based upon the information provided, we understand the following design concepts are under consideration at this time:

- The proposed bridge will be constructed on the existing horizontal alignment.
- The grade will be raised approximately XX ft above the existing finish grade elevation
- This project will encompass approximately XX.

Roadway and Bridge borings will need to be performed between <u>Stations XX+XX to XX+XX on</u> <u>Anywhere Road</u>, some of which are on SCDOT Right-of-Way and others that are not. Installation of an accessway will be required for this project. This may entail removal of some trees using heavy equipment to permit access. It may also be necessary for us to bring in fill soil to bridge soft, wet areas. Every effort will be made by the Contractor to minimize damage to property and as few trees as possible will be disturbed in the process. Below is a table of anticipated boring locations for the project site. It must be pointed out that the boring locations are planned and may change if site conditions warrant or utilities such as overhead power lines necessitate relocation of the proposed borings.

#### Table 1 (Road)

Boring No.	Road Cut (C)/ Road Fill (F)	Proposed Stationing	Offset Distance (ft)*	Boring Depth (ft.)	Tract No.

\*Offset from construction centerline, both left and right

#### Table 2 (Bridge)

Boring No.	Proposed Stationing	Offset Distance (ft)*	Tract No.

\*Offset from construction centerline, both left and right



Attached are the Geotechnical Design Section's Scoping forms (Form GDF 000), one (1) full-sized set and one (1) half-sized set of plans depicting the proposed soil test boring locations for the project. Bridge and roadway soil borings will be required as indicated on the plans.

We anticipate the access permission to be available by Month day, Year so we can begin mobilizing the drillings. Once signed permission has been obtained, please provide a copy of the signed document to us. We will provide a copy of this document to the drillers, who will be required to maintain copies physically in their possession at all times during drilling operations.

If you have any questions or comments, feel free to contact Sara Stone at (803) 737-1608. Or you can email me at StoneSM@scdot.org.

Sara M. Stone Midlands RPG/GDS

JCS/SMS: xxx cc: BDF, Project Management, Geotech file



Date: March 10, 2005

To: Consultant

From: RPG

Re: Soil Exploration Testing and Compressive Strength Testing of Rock Cores

Soil Exploration and Testing of soil samples and Compressive strength testing of rock core samples is requested for the following project

County: Road: Route Local Name: Project ID: Location: Project Name: Charge Code: Priority: <u>Lab test information needed April 22, 2005.</u> <u>Final Boring Logs needed April 29, 2005.</u>

#### Index Testing:

Boring Number	Sample Depth (ft)	Sample Number	Grain Size with wash #200	Atterberg Limit	Natural Moisture Content
	0 - 2				
	2 – 4				
	4 – 6				
	8 - 10				
B-1	13.5 – 15.0				
D-1	18.5 – 20.0				
	23.5 – 25.0				
	28.5 - 30.0				
	33.5 – 35.0				
	43.5 – 45.0				
	0-2				
	2-4				
	4 – 6				
B-2	6 – 8				
	8 - 10				
	18.5 – 20.0				
	23.5 – 25.0				
	22.0 - 24.0				
	24.0 - 26.0				
D 0	26.0 - 28.0				
B-3	28.0 - 30.0				
	30.0 - 32.0				
	48.5 - 50.0				

Note: \*\* Conduct hydrometer analysis also.

# **Electro-Chemical Tests:**

Boring Number	Sample Depth (ft)	Sample Number	рН	Resistivity Testing	Chloride Testing	Sulfate Testing
	Water:	-				
	Groundwater					
	Surface					
	Water					
B-1	Soil:					•
D-1	0 - 2					
	2-4					
	13.5 – 15.0					
	33.5 – 35.0					
	43.5 - 45.0					
	Water:					•
	Groundwater					
	Surface					
	Water					
B-2	Soil:	r				
02	0 - 2					
	6 – 8					
	8 - 10					
	18.5 – 20.0					
	23.5 - 25.0					
	Water:					
	Groundwater					
	Surface					
	Water					
B-3	Soil:					-
	22.0 – 24.0					
	28.0 - 30.0					
	30.0 - 32.0					
	48.5 - 50.0					

# Shear Strength Testing:

Boring Number	Sample Depth (ft)	Sample Number	Unconfined	Direct Shear	UU	CUw/pp	σ₃ or N	
	0 - 2							
B-1	2 – 4							
	13.5 – 15.0							
B-2	6 – 8							
D-2	43.5 – 45.0							

Note:  $\sigma_3$  – Confining pressure for UU and CUw/pp. N – Normal force applied in Direct Shear.

# **Consolidation Testing:**

Boring Number	Sample Depth (ft)	Sample Number	Beginning Load	Load Increment	Ending Load	Begin and End of Reload Cycle
	0 - 2					
B-1	2 – 4					
	13.5 – 15.0					
B-2	6 – 8					
D-2	43.5 – 45.0					

Note: There should be 14 to 16 load increments and load increments should be even. Ending load should exceed the first-order estimate of  $\sigma'_p$  by a factor of 8.

# Rock Testing:

Boring Number	Recovery (%)	RQD(%)	Core Number	Number of Breaks Requested
B-2				
В-3				
B-4				
B-5				
B-6				

Please e-mail an electronic copy and forward a hard copy of the results to Sara Stone so that the information can be included in the contract document. If you require any additional information, please contact Sara Stone at 737-1608.

Requested by:

Sara Stone Geotechnical Professional

cc: BDF, Geotech



# VIBRATORY PILE HAMMER DATA

Date:	Contract #:	Project #:	County:
Road Info:			
Contractor:			
	Manufacturer:		Model:
HAMMER	Туре:		Serial #:
·	_		
Line Force	Eccentric Mass		
← Top Weight	Moment (in-lbs): Radius =1 if moment provided	OR	Weight (lbs): Radius (ft):
Bottom Weight	Efficiency:		
Clamp	Rating		
	Max Power (kW) <sup>1</sup> :	Vibratory Frequency (Hz):	Vibratory Delay (s):
NOTE: Attach any hammer modification specifications. Manufacturer's Specifications may be required if hammer is	Weights		
not found in Wave Equation database.	Top Weight (kips):		Bottom Weight (kips):
	(Bias Mass)		(Oscillator Mass)
<sup>1</sup> Multiply Horsepower (HP) by 0.7457 to get Kilowatts (kW)	Clamp Weight (kips):		No. of Segments: (Minimum 2)
	Connector Spring		
	C.O.R.:	Stiffness (kips/in):	Round Out (ft):
	Line Force (kips):		
	Modifications		
	Last Maintenance Date:	Performed By:	
	Maintenance Type:		
l n::	e Type/Size:		e Point:
	al Pile & Point Length (ft):	Splice Description:	
	posed Pile Point Length (ft):	Splice Location from Pile	e Top (ft):

**NOTE:** No later than 30 days before driving the first pile, submit this form & Pile Installation Plan to the RCE. RCE to submit form to Regional Production Group Geotechnical Engineer and Bridge Construction Engineer.

Concrete Pile Strength, fc(psi):

Steel Pile Yield Strength, Fy (ksi):

Submitted By: Name:

E-mail:

Cross-Sectional Area (sq ft):

Pipe Pile Wall Thickness (in):

Pile Tip Description:

Date

#### Title

#### 1.0 DESCRIPTION

This Section of the Special Provision provides a general description of the material and/or construction activity. It is not intended to provide details.

#### 2.0 TESTING STANDARDS

This Section is used to indicate which edition of the testing standards within the body of this Special Provision is to be used. In addition, this Section also provides the process for getting substitutions for testing standards approved. Below is an example of a paragraph that may be used:

Use the latest edition of the testing standards indicated in this specification. Substitution of standards will require the prior written approval of the Materials and Research Engineer (MRE) with concurrence of the GEOR. The Contractor or XX Installer is to provide copies of all substituted standards to the RCE. The RCE will provide the copies to the MRE and GEOR for acceptance.

#### 3.0 MATERIALS

This Section provides material requirements including specific testing standards that must be met to achieve the required performance. In addition, this Section also provides the required testing standard method. If 2 or more materials are required to be combined to produce a system, this Section should indicate how these materials are to be combined; any required combined performance requirements and any combined testing requirements necessary to verify the required performance.

#### 4.0 SUBMITTALS

This Section indicates what submittals are required from the Contractor including, material certifications, qualification certifications, etc. In addition, this Section will also contain a subsection indication the review and acceptance procedure, including, who the certifications are sent to, who reviews and approves the certifications. An example of the submittal review process is provided below:

Acceptance of the proposed materials will be by the MRE. The equipment, construction sequence, and installation method will be accepted by the GEOR. Acceptance of the XX materials, equipment, construction sequence, or installation method does not relieve the Contractor and XX Installer of its responsibility to install the XXs in accordance with the plans and specifications. Acceptance by the GEOR of the method and equipment to be used to install the XXs is contingent upon satisfactory demonstration of XX installation at the project site. If, at any time, the RCE or the GEOR considers that the method of installation does not produce satisfactory XXs, alter the method and/or equipment as necessary to comply with this Supplemental Technical Specification. The RCE and the GEOR will determine the adequacy of the Contractor's methods and equipment.

#### 5.0 CONSTRUCTION REQUIREMENTS

This Section of the Special Provision provides required submittals, construction requirements and acceptance criteria if required. The required submittals Subsections should include, who gets the submittal, typically the Resident Construction Engineer (RCE), who reviews and accepts the submittal and how long the review should take if different from the requirements of the Standard Specifications. The construction requirements should not dictate means and methods, but should provide general guidance to the Contractor on how the construction should be performed and what the end-result should be achieved. The exception to this is if the Special Provision is written as a method specification, where the Contractor is instructed to use certain methods, equipment and materials. In addition, the Construction Requirements Section may also include a discussion of any equipment requirements. Finally, this Section should provide a means of establishing how acceptance is determined. The acceptance criteria should be something that is achievable during construction and is relatively easy to measure.

#### 6.0 METHOD OF MEASURMENT

This Section includes, what is being measured, when it should be measured (if required) and how to measure the item. This Section should also state what is incidental, i.e., what is included in the item, to the measurement of the items

#### 7.0 BASIS OF PAYMENT

This Section provides for when payment can be requested, e.g., completion of installation of an item; a percentage of completed construction, etc. The following statement and table, please note that the table provided is for example only, are required for all Special Provisions:

Payments shall be made under:

Item No.	Pay Item	Pay Unit
8012300	Prefabricated Vertical Drain with Fabric	LF

The Item No. is the provided by the Letting Preparation Engineer and should have requested prior to writing the Special Provision, the Pay Item should be the long description and the Pay Unit is the unit of measurement used for the item.

#### **Supplemental Technical Specification for**

# XX

# SCDOT Designation: SC-M-XXX-X (XX/XX)

Instructions for the Title Block above

XX – New Product Title

SCDOT Designation: SC-M-XXX-X (XX/XX)

The first 3 X's above are the first 3 numerals of the Pay Item Number. The next X is a sequential number for multiple STSs that have the same 3 numerals (XX/XX) is the letting date the STS will become effective, typically STSs will only become effective in January and July of each year.

#### 1.0 DESCRIPTION

This Section of the STS provides a general description of the material and/or construction activity. It is not intended to provide details.

#### 2.0 TESTING STANDARDS

This Section is used to indicate which edition of the testing standards within the body of this STS are to be used. In addition, this Section also provides the process for getting substitutions for testing standards approved. Below is an example of a paragraph that may be used:

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#### 3.0 MATERIALS

This Section provides material requirements including specific testing standards that must be met to achieve the required performance. In addition, this Section also provides the required testing standard method. If 2 or more materials are required to be combined to produce a system, this Section should indicate how these materials are to be combined; any required combined performance requirements and any combined testing requirements necessary to verify the required performance.

#### 4.0 SUBMITTALS

This Section indicates what submittals are required from the Contractor including, material certifications, qualification certifications, etc. In addition, this Section will also contain a subsection indication the review and acceptance procedure, including, who the certifications are sent to, who reviews and approves the certifications. An example of the submittal review process is provided below:

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method does not relieve the Contractor and XX Installer of its responsibility to install the XXs in accordance with the plans and specifications. Acceptance by the GEOR of the method and equipment to be used to install the XXs is contingent upon satisfactory demonstration of XX installation at the project site. If, at any time, the RCE or the GEOR considers that the method of installation does not produce satisfactory XXs, alter the method and/or equipment as necessary to comply with this Supplemental Technical Specification. The RCE and the GEOR will determine the adequacy of the Contractor's methods and equipment.

#### 5.0 CONSTRUCTION REQUIREMENTS

This Section of the STS provides required submittals, construction requirements and acceptance criteria if required. The required submittals Subsections should include, who gets the submittal, typically the Resident Construction Engineer (RCE), who reviews and accepts the submittal and how long the review should take if different from the requirements of the Standard Specifications. The construction requirements should not dictate means and methods, but should provide general guidance to the Contractor on how the construction should be performed and what the end-result should be achieved. The exception to this is if the STS is written as a method specification, where the Contractor is instructed to use certain methods, equipment and materials. In addition, the Construction Requirements Section may also include a discussion of any equipment requirements. Finally, this Section should provide a means of establishing how acceptance is determined. The acceptance criteria should be something that is achievable during construction and is relatively easy to measure.

#### 6.0 METHOD OF MEASURMENT

This Section includes, what is being measured, when it should be measured (if required) and how to measure the item. This Section should also state what is incidental, i.e., what is included in the item, to the measurement of the items

#### 7.0 BASIS OF PAYMENT

This Section provides for when payment can be requested, e.g., completion of installation of an item; a percentage of completed construction, etc. The following statement and table, please note that the table provided is for example only, are required for all STSs:

Item No.	Pay Item	Pay Unit
8012300	Prefabricated Vertical Drain with Fabric	LF

Payments shall be made under:

The Item No. is the provided by the Letting Preparation Engineer and should have requested prior to writing the STS, the Pay Item should be the long description and the Pay Unit is the unit of measurement used for the item.