



**SCDOT/CAGC Joint Committee Meeting  
April 2, 2014  
Minutes**

**Attendees**

See attached list

The meeting was called to order by Todd Steagall and Chris Davis with introductions

**OLD BUSINESS**

**Contract Status**

A chart was handed out showing the percentage of contracts behind schedule. Todd stressed that it was important to keep on schedule.

**NEW BUSINESS**

**Safety Topic**

National Work Zone Safety Awareness Week, April 7-11, 2014. Speeding is the reason for most accidents in the work zone. The importance of work zone safety should be stressed on every job.

**Standing Dispute Review Board Members**

Charles reported that the terms of the three prior board members have expired and a new board needs to be set in place for future claim disputes. DOT would like submit David Law and AGC would like to submit Gene Ellison. These two candidates will select the third member of the board.

**Funding Update**

Christy Hall, Acting Secretary of Transportation, gave a presentation concerning 2014 storm recovery and reimbursement. The current Federal Funding Resolution will expire on September 30, 2014, and Congress must reauthorize this funding or submit a new resolution. DOT is currently realigning budget items so that reimbursements will not be delayed.

### **Claims Discussion and Request for Equitable Adjustments**

Todd stated that very few claims are filed, but it is important to follow the procedure for filing claims. By filing a Notice of Claim, problems can be solved as they arise. The SCDOT will not accept requests for equitable adjustments in lieu of following the claim process. A Notice of Claim does not affect the contractor performance rating.

### **Engineering Conference Summary**

Todd stated that the conference provided a lot of great topics and was well attended. He thanked Patti Gambill for her assistance with the registration of the all the speakers.

### **Pavement Preservation Certificate**

Merrill stated that Pavement Preservation Level One includes Asphalt Seal Coats, Micro/Slurry Seals, and Concrete Pavements. All inspectors should be trained by November 2014 so that a certified technician will be present on all jobs. For assistance please contact Keith Frick (Maintenance) or Temple Short (OMR). Training is provided at Tri-County Technical College in Pendleton, SC. Information can be found on the DOT website: [http://www.scdot.org/doing/contractor\\_Inspector.aspx](http://www.scdot.org/doing/contractor_Inspector.aspx)

### **Electronic Submittal of Subcontractor Agreements**

Brian Parnell explained the new procedure for submitting subcontractor/hauling requests. The new forms can be found on the Extranet ([http://www.scdot.org/doing/constructionLetting\\_Extranet.aspx](http://www.scdot.org/doing/constructionLetting_Extranet.aspx)). Contractor will fill out the subcontractor form and/or hauling form, print, sign, scan, then send by e-mail to [subrequest@scdot.org](mailto:subrequest@scdot.org) and copy the RCE on the e-mail. Please note that the Contractor must inform the RCE prior to the Sub performing any work. Verbal consent is implied when the form is emailed. Payment for the subcontracted work will not be made until the subcontractor approval request is signed by the Director of Construction office. Approved subcontracts will be submitted via e-mail reply. This process should be available next week.

### **Subcommittees**

**Roadway Subcommittee:** Charles stated that the following topics were discussed: low shoulder specification, ADA ramp payments, and bid quantities for compost.

**Bridge Subcommittee:** Did not meet

**Project Development Subcommittee:** Did not meet

**Supplier Subcommittee:** Did not meet

**Design Build Subcommittee:** Claude stated he has been working on the Design-Build Best Practices which is the foundation of the Design-Build policy.

## **Other Business**

### **ACT 98**

Leland explained the funding on the 2013-14 and 2014-15 years and how it will affect Federal Aid projects on secondary roads, resurfacing, bridges and Interstate work.

### **Environmental – Jay Hawkins**

Jay provided a map of the Carolina Slate Belt where the Carolina Heelsplitter mussel is found. This mussel is federally listed as endangered and will affect NPDES permits.

### **Deputy Secretary for Engineering Van Fuller**

Vann Fuller, Deputy Secretary for Engineering, stated the following changes: Thad Brunson is the new Chief Engineer for Field Operations, Bryan Jones is the new District One Engineering Administrator, Kenny Eargle, Interim Chief Engineer for Operations, will be assisting Leland Colvin, Chief Engineer for Operations, while Leland and David Cook are working on the Storm Recovery situation.

### **Construction Personnel Changes**

Todd introduced Merrill Zwanka as the new engineer for the Office of Materials and Research, and stated that Russ Touchberry left DOT and has taken a new position in the Charleston area.

### **Recognition of Resident Engineer**

Nick Waites was recognized as the Top Performing RCE for the 3<sup>rd</sup> Quarter 2013 through the 1<sup>st</sup> Quarter 2014.

Next Meeting: May 28, 2014

Adjourned