

Plans, Specifications & Estimate (PS&E) Package Approval Request Form

Prior to the construction advertisement of a project, the Local Public Agency (LPA) shall submit to the SCDOT Preconstruction Project Manager, this request for review and approval of the PS&E package. The PS&E package shall contain all necessary information and items to advertise the project for construction bids as listed below. The LPA must receive written approval of the PS&E package from the SCDOT Local Public Agency Administrator (LPAA) prior to advertising for construction. **Failure to receive this written approval will be sufficient cause to terminate the participation agreement.**

Local Public Agency: _____

Contact Person: _____ Title: _____

Address: _____ Phone: _____

Contract Area / Number: _____ County: _____

Project Name: _____

File Number: _____ Master PIN Number: _____

Date of Agreement: _____ Construction Completion Date: _____

To: Director of Preconstruction

The County/City/Town of _____ is requesting your review and approval of the PS&E Package for the above referenced project. The project description is as follows:

Project Description: _____

This PS&E Package review and approval request shall include the following documentation:

- Draft SCBO Advertisement
- Bid Proposal Documents
- Cost Estimate
- Plans

Note:

Bid documents must include the required Federal Aid and SCDOT Contract Provisions as outlined in the Participation Agreement. During this review, SCDOT will assign the appropriate DBE goal to be utilized on the project.

The South Carolina Department of Transportation has reviewed the documentation submitted in the PS&E Package. The PS&E Package has been:

Approved. The County/City/Town of _____ may advertise the project for construction. Please refer to the participation agreement for further project requirement and project approvals.

Disapproved. See the attached review comments. The County/City/Town of _____ must review comments and incorporate revisions to project as necessary. Upon completion, resubmit PS&E package for review and approval.

Director of Preconstruction

Date