

RE: Town of Hilton Head Island SFY 23-24 State Earmark: Independent Bridge Replacement Study

Marcy Benson <MarcyB@hiltonheadislandsc.gov>

Fri 11/3/2023 10:38 AM

To: StateEarmarks <StateEarmarks@scdot.org>

Cc: Marc Orlando <marco@hiltonheadislandsc.gov>; Jeff Herriman <jeffhe@hiltonheadislandsc.gov>; Josh Gruber <joshg@hiltonheadislandsc.gov>; Shawn Colin <shawnc@hiltonheadislandsc.gov>

📎 2 attachments (472 KB)

FY24 Earmarked Appropriations Disbursement Request Form.xlsx; FY24 Earmarked Appropriations Disbursement Request Form_Signed.pdf;

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Good Morning SCDOT staff,

Attached please find the Earmarked Appropriations Disbursement Request Form from the Town of Hilton Head Island for the SFY 23 – 24 State Earmark for the Independent Bridge Replacement Study.

I have attached both the excel sheet of the disbursement request and a PDF version with the Town Manager’s signature. Please let me know if you have any questions.

Kind Regards,



Marcy Benson

SENIOR GRANTS ADMINISTRATOR

Office: (843) 341-4689

Website: hiltonheadislandsc.gov

Address: Town of Hilton Head Island

1 Town Center Court

Hilton Head Island, SC 29928



From: StateEarmarks <StateEarmarks@scdot.org>

Date: Tuesday, October 17, 2023 at 12:20 PM

To: Marc Orlando <marco@hiltonheadislandsc.gov>

Subject: Town of Hilton Head Island SFY 23-24 State Earmark: Independent Bridge Replacement Study

THIS MESSAGE ORIGINATED OUTSIDE YOUR ORGANIZATION

Good afternoon.

The Town of Hilton Head Island has received, via the South Carolina Department of Transportation, a State Fiscal Year 2023-2024 state earmark for “**Independent Bridge Replacement Study**” in the

amount of **\$300,000**.

Per the Executive Budget Office, Proviso 117.21 of the FY 2023-24 Appropriations Act requires each state agency receiving funds that are a direct appropriation for a non-profit organization (to include subgrantees) to obtain a plan for how the funds will be expended by the organization and how the expenditures will provide a public benefit prior to disbursing the funds. The proviso further directs that the organization shall provide quarterly expenditure reports to the respective state agency. After all funds have been expended, the state agency shall report the information provided by the organizations to the South Carolina Department of Administration's Executive Budget Office (EBO), Chairman of the Senate Finance Committee, and Chairman of the House Ways and Means Committee by June 30, 2024.

Executive Order 2022-19 expands the requirements of Proviso 117.21 by requiring state agencies to collect and provide the above-referenced information from all entities that are receiving a direct appropriation, to include: private entities, political subdivisions of the State, or other external organization. The order also requires the following:

- State agencies shall promptly make available for public review and inspection on the agency or department's website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21. (The SFY 22-23 information is [here](#).)
- State agencies shall deliver, tender, disburse, or transmit any appropriated funds directly the entity designated in the appropriations act and shall be prohibited from provided the appropriated funds to any intermediate for presentment.
- State agencies shall certify to the Governor and EBO annually, in writing, their compliance with the order by the end of the fiscal year.

As required by the proviso, the EBO has developed templates to be used by state agencies to ensure their compliance with both the proviso and the order. The templates (2 Excel documents) are attached for your convenience.

Please complete and return the Earmarked Appropriations Disbursement Request Form to StateEarmarks@scdot.org. After the form is received, it will be reviewed. After all questions and issues have been resolved, as applicable, funds will be disbursed. Per the proviso, quarterly reports will be required starting from the date of funds receipt until all funds have been expended.

Please reach out to StateEarmarks@scdot.org or Christine Steagall (803-737-0465) with any questions regarding this correspondence.

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