

SCDOT/ACEC/AGC Design-Build Subcommittee  
Meeting Minutes – January 14, 2015 9:00am

- I. Welcome/Introductions
  - a. Personnel Updates-Andy Gillis and Eric Dickey will be replacing Dan Moses and Sean Davis for ACEC. Danny Shealy has retired from AGC. David Heber will replace Dennis Garber as one of the SCDOT District Representatives.
  - b. Ladd provided an updated preconstruction design build section organizational chart and introduced the new hires that were present.
- II. Project Updates
  - a. Ladd Gibson provided updates on the design-build projects in development identified on the SCDOT DB Website.
- III. Request For Qualifications
  - a. There was discussion about the requirements of SF 330's for engineering firms and resumes for contractors. SCDOT is looking into possible eliminating SF 330's and resumes. SCDOT would like to utilize a standard form for both individuals and work history.
  - b. SOQ formats concerning tables, fonts, spacing, etc. were discussed. SCDOT intends to clearly state what formats are allowed for the submittal of qualifications.
  - c. The schedule of RFQ's/SOQ's was discussed, including times of year to advertise and the time needed by the industry to prepare SOQ's. It was generally agreed that 28 days from advertisement to SOQ submission was sufficient.
- IV. Alternative Technical Concepts
  - a. There was an open discussion about the need for ATC's on interstate rehabilitation projects and whether or not the industry saw sufficient opportunities for ATC's on these type projects.
  - b. Industry encouraged the use of ATC's on all projects.
- V. Miscellaneous Submittals
  - a. There was a discussion about miscellaneous submittals required on design-build projects, including ROW procedures, Contractors QC Plan, Traffic Management Plan, Public involvement plan and others.
  - b. The need for these misc. submittals on every project was discussed, Industry request that the scope of these submittals be clearly defined and specific to each project.
  - c. Contractors QC plan was discussed at length. Industry indicated there may be conflicting language in the RFP and Agreement. Industry would like to see revised language that more clearly defines the design build team's QC requirements.
- VI. Action Items
  - a. SCDOT to revisit ROW procedure language in the Agreement
  - b. SCDOT to revisit QC language to better clarify Contractors responsibilities
  - c. Claude to send out 2015 meeting dates and committee member contact information
- VII. Meeting dates for 2015 will continue to be the second Wednesday of the odd months at 9:00am
- VIII. The meeting was adjourned at approximately 11:00am