

South Carolina Division  
Project of Division Interest  
Stewardship & Oversight Plan

Federal Project Number: SC14(001)

State Number: \_\_\_\_\_

Estimated Cost: \$4 MILLION

Project Description
S-8-9 CYPRESS GARDENS ROAD EMERGENCY BRIDGE REPLACEMENT.

Phase/activities	Selected for Involvement	Scope of Oversight (Inspection, Program Review, CAP Review, etc.)
<b>Preconstruction (Design)</b>		
Design Standards (i.e. non-STA)		
Design Exceptions		
Bridge/Structures design	X	REVIEW + COMMENT
Consultant Management and Use of Consultants		
Context Sensitive Solutions (CSS)		
Environmental Mitigation and Commitments		
ITS Project development -Standards & Systems Engineering		
Interstate Access Requests/Interstate Justification Report		
Pavement design		
Reviews:		
• Constructability		
• Design		
○ Initial Field		
○ Intermediate	X	REVIEW + COMMENT
○ Semi-final	X	REVIEW + COMMENT
○ Final	X	REVIEW + COMMENT
Road Safety Audits		

Phase/activities	Selected for Involvement	Scope of Oversight (Inspection, Program Review, CAP Review, etc.)
Roadside Hardware		
Traffic Analysis		
Traffic Control Plan / Work Zone Traffic Mgt		
Value Engineering (VE)		
Financial plans		
ROW encroachments		
Experimental Features		
<b>Preconstruction (PS&amp;E Approval, Advertising, &amp; Award)</b>		
Plans, Specifications, and Estimates (PS&E)		
Plans		
Specifications		
Standard Specifications		
Supplemental Specifications		
Special Provisions		
Contract Provisions (FHWA1273, Buy America(n), Changed conditions clauses, Incentive/Disincentives, Partnering, Warranties)		REVIEW + APPROVE RFP DOCUMENTS
Engineers Estimate		
Project Authorization and Project Agreements		
ROW Clearances		
Pre-qualification		
Authorize advertising for bids, addenda		
Conditional approvals		
Pre-bid meetings		
Bid analysis and concurrence in award	X	CONCUR IN AWARD
Innovative contracting	X	APPROVE RFP RELEASE
State contracting procedures		
Utility agreements		
Railroad agreements		

Phase/activities	Selected for Involvement	Scope of Oversight (Inspection, Program Review, CAP Review, etc.)
<b>Project Construction &amp; Contract Administration</b>		
Preconstruction Meeting / Partnering workshop		
Inspections		
• Initial		
• Intermediate (frequency: _____)		
• In-Depth	X	INSPECTION REPORT: STRUCTURES, MATERIALS
• Final	X	INSPECTION REPORT; ASSESS CONFORMANCE W/ PLANS + SPECS
• Special Reports		
• Process Reviews		
• Work Zone Review		
Project Meetings	X	AS NEEDED; DOCUMENT DISCUSSION
Materials testing / certifications	X	REVIEW AND ACCEPT FINAL CERTS
Change orders	X	REVIEW + PROVIDE PRIOR APPROVAL
Contractor claims	X	REVIEW + APPROVE SETTLEMENT
Pay Estimate Reviews		
Time extensions	X	REVIEW + APPROVE
Value Engineering change proposals	X	REVIEW + APPROVE
Liquidated damages	X	REVIEW + ACCEPT
DBE		
OJT		
Final Acceptance	X	PREPARE REPORT FOR FINAL VOUCHER
Other:		

Proposed *Leckie Sunnie*  
 FHWA Engineer/Specialist

Date 5/21/2014

Approved *[Signature]*  
 FHWA Supervisor/Team Leader

Date 5/23/14