



Project Development subcommittee

October 27, 2011 Meeting Minutes

Attendees:

Clarke DeHart	C. R. Jackson	cdehart@crjackson.com
A Lindy Hallman	United	lindy.hallman@uc.uig.net
Danny Shealy	CAGC	shealydr@netscape.com
Don Smith	DJ Smith, Inc..	Don@djsmith.com
Jason Edmonds	Ashmore Bros., Inc.	jedmonds@ashmorebros.com
Ben McKinney	SCDOT	mckinneywb@scdot.org
Robbie Isgett	SCDOT	isgettre@scdot.org
Jim Feda	SCDOT DOM	fedajj@scdot.org
Mark Anthony	SCDOT	anthonymk@scdot.org
Dennis Branham	SCDOT	branhamdg@scdot.org

Meeting began with introductions.

Old Business:

60 day ad projects (ebs files availability)

Discussion: Projects that have a 60 day advertisement, the ebs files will be available for contractors to download into their bidding systems at the time of advertisement in lieu of the usual 30 day time frame. The SCDOT instructional bulletin dictates which projects will have a 60 day ad, such as projects with select borrow with specified internal friction angle.

Projects with minimum CPS score

Discussion: Projects that have a required minimum contractor performance score (CPS) are usually the more complex or special projects that require more time for investigation and preparing bids. Can these projects have a 60 day advertisement and the ebs files available. Right now, SCDOT will not have 60 day ads for these projects. **Action:** Contractors to review the CPS checklist for minimum score and provide comments to SCDOT on which factors in the checklist would be critical to determine if a 60 day ad is justified. Contractors send comments to Danny Shealy. Copy of checklist attached.

Platting Right of Way

Discussion: Consultant plans may not be showing enough information for the contractor's representative to verify existing right of way if there is an old and new center line shown on the plans. Also, right of way breaks will not be shown on property lines to eliminate the need for property closure off the right of way and on private property. Right of way breaks will be shown with a station and offset. **Action:** SCDOT will verify that there is enough information on the plans to monument the right of way and the electronic information will be available from SCDOT upon request.

Moving Items (Local Ordinances) sign structures

Discussion: The SCDOT right of way department has been tasked with coming up with a procedure to deal with moving items in the right of way agreements with property owners. **Action:** SCDOT will develop the draft process and it will be sent to the CAGC for review.

Other BUSINESS

Strip Map notes

Discussion: Some contracts with strip maps contain many notes that are not applicable or could be eliminated by adding the appropriate pay items. Or the contracts contain "boiler plate" notes that don't apply. **Action:** Contractors should submit some examples of these discrepancies and erroneous notes to Jim Fedaj. Fedajj@scdot.org

Lettings and Payments

Leland gave an update on the payment process and future lettings. As of 10/20/11 there were \$90 million in invoices submitted and only \$15 million is over the 30 day working day payment schedule due to implementing the SCIES system. The payment flow chart can be viewed on the SCDOT website with the joint committee meeting minutes. He also mentioned that next summer, there will be a challenge to get through the paving season with a positive cash balance. Lettings will be light this fall and spring. Hopefully the lettings will pick up next fall.

Next Meeting: February, 2011

Minimum CPS checklist

1. Has complex engineering design
2. Has critical time constraints that must be met
3. Is an environmentally sensitive project
4. Is a high profile project
5. Requires complex traffic control
6. Requires high level of interaction between Subcontractors and/or with Utilities
7. Requires highly specialized equipment not normally required
8. Is located in a densely populated area, or surrounding properties and business will be severely impacted
9. Has an ADT greater than 10,000 vpd
10. Engineer's Estimate is greater than \$1,000,000